

**Sherwood 2040 Comprehensive Plan Update  
Community Advisory Committee  
April 22, 2020 Meeting Summary**

**Attendees**

Damon Starnes	Jeff Roberts
Corey Kearsley	Brian Amer
Thomas Quesenberry	Russell Griffin
Paul Mayer	
Megan Thornton	Erika Palmer
Jim Fisher	Joy Chang
Angi Ford	Anais Mathez

Meeting convened 6:35 PM

### **Governance and Growth Management**

- 1. Coordinate with adjacent jurisdictions, local service providers and regional and state governmental agencies to manage growth and development in Sherwood.**
  - **Policy 1** Maintain a Comprehensive Plan and associated implementation tools consistent with the Metro Urban Growth Management Functional Plan, Regional Framework Plan, and Regional Transportation Plan; the Oregon Statewide Planning Goals; and all other applicable state and federal regulations.

Comments

- Question on Metro Urban Growth Management Function Plan and Regional Framework Plan – What are these plans and difference between them. Why does City of Sherwood have to take them in consideration?
- Aligning with regional policies – do we need to be consistent with regional regulations?
- Need new policy on expansion that allows City level to make the decision vs. regional
- Is there a document that explains a way a City can change or circumvent regional and state requirements?

## Governance and Growth Management

- **Policy 4** Ensure annexation to the City occurs in an orderly and coordinated manner, and services are provided to support urban growth consistent with the 2040 Vision. Consider proposals to annex to the City which meet the following criteria:
  - a. *The subject property must be located within the Metro Urban Growth Boundary.*
  - b. *The subject property must be contiguous to the existing City limits or separated from it only by a public right of way.*
  - c. *Right-of-way that is not within City limits may be annexed for road reconstruction or modification or for the placement of utilities.*
  - d. *The proposed use for the site complies with the Sherwood Comprehensive Plan and with the designation(s) thereon. If a re-designation of the plan map is requested after an annexation is*
  - e. *finalized, the uses allowed under the proposed designation must comply with the Comprehensive Plan.*
  - f. *An adequate level of urban services and infrastructure are available or can be extended in a cost effective and efficient manner to the City.*
  - g. *The proposed annexation represents a logical direction for City expansion, promotes an orderly, reasonable and economically feasible expansion of the City boundaries and, in the judgement of the City, serves the present and future interests of the City.*
  - h. *Improvements for needed infrastructure may be secured by a funding mechanism that will place the primary economic burden on the territory proposed for annexation and not on the City of Sherwood generally.*

### Comments

- Create a policy that allows small properties to annex into the City without a Concept Planning
  - Set criteria and example of when can it be done
  - Small property annexation policy should be considered

## Governance and Growth Management

4. **Provide open and transparent governance by assuring information is available and disseminated through a variety of methods that is accessible to people of diverse ages, abilities and backgrounds.**
  - **Policy 1** Ensure that the Comprehensive Plan empowers community members to act as informed participants in the land use planning process by describing how the Plan and implementation tools work together.
  - **Policy 2** Provide a technical foundation that documents and evaluates existing conditions related to social, economic, energy, and environmental needs in order to inform and refine policy recommendations and act as a foundation for future updates to the Comprehensive Plan.
  - **Policy 3** Codify a set of review procedures and approval criteria for ministerial, administrative, quasi-judicial, and legislative land use decisions that comply with state and federal law and ensure these actions implement the Comprehensive Plan in a way that:
    - a. *makes the review process clear and understandable for applicants,*
    - b. *enables the public to effectively participate in the local decision-making process, and*
    - c. *facilitates timely review of land use applications by the City.*

### Comments

- Goal statement don't directly align with the policies
  - A little bit disjointed
  - Goal statement have been vetted through the Visioning process
  - Can possibly amend the Goal statement to help the language conform with the policies

- Previously discussed methods of dissemination of information
- This show what's available vs. how to disseminate information

## Community Health and Safety

4. **Minimize impacts and risk to life and property from natural hazards and disasters.**
  - **Policy 1** Ensure regular updates to spatial, economic and demographic data used by the City to support hazard planning and response in conjunction with federal, state, and local efforts.
  - **Policy 2** Prohibit development on floodplain in order to reduce the risk of flooding, prevent or reduce risk of human life and property, and maintain functions and values of floodplains such as allowing for the storage and conveyance of stream flows through existing and natural flood conveyance systems.
  - **Policy 3** Provide drainage facilities and regulate development in areas of runoff or erosion hazard.

### Comments on Policy 2

- Development Code should mirror Policy 2
- Allow development on the floodplain with mitigation or exceptions
  - New floodplain technologies and regulations
  - Allowance for Net Development

### Online Survey Recap:

- Launched on March 30<sup>th</sup>
- Still live until May 6<sup>th</sup>
- As of April 13<sup>th</sup>: 47 respondents

### Governance and Growth Management

#### Major themes:

- Transparency and clear communication from city government are essential
- Accessible public engagement and decision-making are important

### Community Health and Safety

#### Major themes:

- Public services are necessary and lead to a robust community
- Public services need development as the City grows
- Preserving and maintaining natural areas is important

### Get involved

#### Take the Survey!

As part of the community-wide 2040 Vision, the Sherwood community developed a vision and goal statements for strategic and collaborative governance as part of Sherwood's future. The community developed four goals for governance and growth management and four goals for community health and safety. Through the third theme of the comprehensive plan process, the City has conducted outreach at local events and community committees to help develop policies to reach these goals. Please provide your thoughts on these policies through the online survey below. The survey will be live through **wednesday, May 5**. As a valuable member of Sherwood's community, your feedback is important.

The City of Sherwood is currently in the process of updating its Comprehensive Plan. The Comprehensive Plan has six theme areas. We are working on Theme 3: Strategic and Collaborative Governance.

#### Governance and Growth Management

**Goal 1:** Coordinate with adjacent jurisdictions, local service providers and regional and state governmental agencies to manage growth and development in Sherwood.

The following policies relate to Goal 1. Please share how important you think each policy is for the City of Sherwood's future.

	Don't know / prefer not to respond	Very unimportant	Somewhat unimportant	Neutral	Somewhat important	Very important
<b>Policy 1.1:</b> Maintain a Comprehensive Plan and associated implementation tools consistent with the Metro Urban Growth Management Functional Plan, Regional Framework Plan, and Regional Transportation Plan; the Oregon Statewide Planning Goals; and all other applicable state and federal regulations.	○	○	○	○	○	○
<b>Policy 1.2:</b> Ensure that land use and plan administration procedures are consistent with the goals and policies in the Comprehensive Plan, consider relevant agreements with and plans by other local jurisdictions, and comply with regional, state, and federal plans and regulations.	○	○	○	○	○	○
<b>Policy 1.3:</b> Routinely verify whether the City's supply of developable land is sufficient to meet short- and long-term employment and housing needs and coordinate with Metro and Washington County to request additional lands for utilization when Sherwood's growth areas will not accommodate the 20-year	○	○	○	○	○	○

## Online Survey: Key Takeaways

## Comments

- The survey is really wordy
- Parks survey had lots of pictures
- Some of the questions are not relatable to daily life, like the park survey
- Too technical, too much jargon, parks survey was easier

## **Outreach Activities**

- ***Telling the Story: A Housing Snapshot of Sherwood***
- ***Live Community Webinar: An Address on the State of Housing, by the Fair Housing Council of Oregon (FHCO) and the Department of Land Conservation and Development (DLCD)***

## **Introduction to Theme 4: *Attractive and Attainable Housing***

### Comments

- A Housing Snapshot of Sherwood – This is sexy.
- Who are our target audience? Everyone and smaller groups?
  - Targeted groups e.g. Chamber, local realtors, etc.
- Stories of individuals that left Sherwood – What made it not work for them?
- Share with builders and the development community
- Chat rooms can capture their thoughts - chat rooms are great record keeping
- Push the Comp Plan process through
- Keep it shorter and focus on needed info
- Continue on course and not deviate from the task

Meeting Adjourned 8:09 PM